

**Invitation for Bid for
System Wide Plumbing Services
To be Awarded to Multiple Firms
BID # 0124-1
Questions and Answers**

February 7, 2024

- Q1. SOW under #2 states: "Provide RPZ/Backflow testing as may be required by the Library at a fees not to exceed \$350 during the term of the contract". - Please confirm this is \$350 per device throughout the contract.
- A1. \$350 per device.
- Q2. SOW under #11 states: "The successful bidder shall furnish an inspection check list bearing the signature of the successful bidder's personnel performing the inspection and the Library's personnel certifying receipt of services" -Please advise what is to be listed on the checklist.
- A2. The Successful Bidder to have the expertise to develop such a list. The Library may provide feedback and changes to the Successful Bidder's check list.
- Q3. SOW under #12 states: "The successful bidder to provide minimum (1) year warranty against defects in labor and materials for selected work from date of completion" and Section 4.09 states "Contractor shall provide a (2) year guarantee for materials and labor from the date of acceptance of work in writing by an authorized representative of the Library" - Please advise and clarify the warranty for labor and materials.
- A3. The Successful Bidder to provide minimum one (1) year warranty against defects in labor and materials for selected work from date of completion of work.
- Q4. SOW under #17 states: "If the Library requires the successful bidder to purchase permits, performance bonds, other bonds or similar requirements, the Library shall reimburse the successful bidder at cost" Please advise if there is an allowable markup and confirm this includes expediting fees (if any).
- A4. As stated in the bid it is a reimbursement at cost. No markups permitted. Any expediting fees shall be billed to the Library at costs.
- Q5. Is the maximum straight hourly rate for ALL work within the contract other than the overtime/holiday pay?
- A5. Maximum Hourly rate is for all work. See overtime and premium time formulas.

- Q6. Please advise the protocol for any work that is delayed/on hold when our technicians are onsite due to any unforeseen issues not at fault of Genuine Plumbing. Would we proceed with the maximum hourly rate as the standby time?
- A6. The bid does not include standby time. Onsite is work performed. The Successful Bidder to minimize any delays to the maximum extent possible.
- Q7. How to proceed with the hourly labor rate when the Library is opened on a holiday and the prevailing wage states that specific holiday is considered a paid holiday. Would the contract proceed to invoice the holiday rate schedule?
- A7. The Successful Bidder to conform with the requirements of the bid and prevailing wage schedule. The Successful Bidder may have higher costs.
- Q8. In regards to the subcontractors, we understand there is a 20% markup; however, please confirm the 20% is a markup on the lump sum of the subcontractors proposal. Would Queens Library request for a breakdown of the lump sum total from the subcontractor?
- A8. The Library may request a breakdown of the lump sum.
- Q9. If any materials/equipment is delivered onsite and charges for delivery/freight fees, is this billable?
- A9. Yes.
- Q10. Section 4.08 states: “contractor shall maintain sufficient stock of spare parts and materials necessary for maintenance and repairs and shall have access to required replacement parts so as not to delay the performance of the services under this Agreement”- Please provide a list of materials the contractor is to keep in stock as there is a wide range of materials per system and difficult to have all in stock.
- A10. This question seeks information that is not required to submit a responsive bid.